

Session
2022-23



ST. THOMAS' SCHOOL



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PROSPECTUS

INTRODUCTION & GENERAL INFORMATION



THE ROMAN CATHOLIC DIOCESE OF AGRA EDUCATIONAL SOCIETY, Agra- has been upbeat to initiate and start one more self-financed Christian Minority Institution under the article 30(1) of the Indian Constitution, with the name St. Thomas' School at Sector C-1, Shastrupuram, Agra, 282007 with a profile motto, "**Lead Kindly Light**". Lord Jesus Christ said, "I am the light of the world. Whoever follows me will have the light of life and will never walk in darkness." (The Holy Bible). We believe each student is unique. Each one has a different pace of learning, which needs to be discovered by the school. Therefore St. Thomas' School strives to understand and fulfil the individual need of the learners. We have an education system that builds the learners' character and empower them in all aspects- intellectual, physical, emotional, spiritual and social.

We further aim at forming the youth of tomorrow in the value of hard work, honesty and universal brotherhood. To come out of this portal should be vibrant young men and women holding promise to the society, not given to snobbishness and bloated pride but with an indelible mark of noble character and amiable personality. They should be deeply rooted in native culture with the Global Outlook and capable of facing the challenges of modern life.

Though, this School, primarily meant for Christian Minority students, it warmly and whole heartedly welcomes everyone without distinction of caste, creed, gender, social status or class. Parents who seek admission for their wards at St. Thomas' School should share our views and objectives on education.

With view of extending its quality education services to the students of Sikandra and Shastrupuram, Agra, Roman Catholic Diocese of Agra began the school in April, 2014. It was blessed and inaugurated by most Rev. Dr. Albert D'Souza, Archbishop of Agra. Rev. Fr. Arun Lasrado was the first principal and Late Rev. Fr. Joe Vadakekkara, as the manager. The

school begin with LKG and UKG in that year. Every year school is growing with one more class and will be upgraded to senior secondary level. The extension of the school has taken place in the year 2020 and a new spacious school campus has come up at Sunari Village, just the outskirts of the city. The impressive upcoming school building at the large campus will be surrounded by lush green lawns and foliage, and has good and wide roads.

Class 3 & above will be shifted to the Sunari Campus at the immediate future.

A Short History





Our Vision and Mission

We consider school is a powerful agent in forming human beings to bring about just society. The aim of the school is to create individuals who are intellectually competent, morally sound, psychologically whole, imbued with the sense of the divine, committed to the cause of Justice, love and peace, and ever open to further growth.

Mission : Inspire our students to be passionate life long learners through a curriculum with pedagogical integrity which allows them to always inquire, innovate and contribute in meaningful ways to Society.

Vision: To create Responsible universal citizens who would be bright leaders of India and world at large by laying a superior foundation through quality education

Affiliation

The school is recognized by the state administration presently for providing education to the students in the elementary level. The school will get affiliated to any one Central education board based in New Delhi under whose edges the board exams will be conducted. (As per the regulations of the New Education policy 2020)



Admission Policy:(2022 - 2023 Sessions)

Every child has right to have quality education and we make no discrimination on the basis of caste, creed, sex, economic status or social status. However, we can admit only as many as we can. This is a co-educational institution keeping 50% seats both boys and girls i.e. upholding gender equality as far as possible.

Prospectus and registration form for admission for NURSERY & LKG will be available through online/offline mode. AGE LIMIT for admissions on 1st

NURSERY : 2 Years 11 months to 3 years 8 months (Born between August, 2018 and May, 2019)

LKG : 3 Years 09 months to 4 years 7 months (Born between July, 2017 and Sept, 2018)

Parents seeking admission of their wards in Nursery/LKG must register their ward's name online(offline) and submit duly filled registration form in the school office on the said date and time. Dates for the verifications will be allotted to each child at the time of submitting the duly completed registration form. On the allotted dates for verification, the parents will come with the child. If there are more number of candidates (more than the available seats) found eligible for admission after the verification, then the required number will be finalized by draw of lots. The list of the selected students will be displayed on the school notice board/website and their parents will be given time to deposit admission fee (+first quarter Composite Tuition Fee) and complete other formalities. Only the parent of the child and no other relatives will be able to complete the admission formalities.

If the parent, whose child's name is there in the admission list, is unable to complete the formalities within the given dates will forfeit the chance for the admission. Fee once paid at the time of admission is non-refundable in case of withdrawal. The management is not responsible for any unauthorized persons or activities in the name of the admission. Date of birth once registered cannot be altered. [(as per U.P.G.O. No. 1101/1(5)].

It must be very clear that the parents who are seeking admission of their wards to Nursery or L.K.G are fully aware of all the above conditions and have already read these conditions which were displayed on the school notice board/website much in advance. The Management reserves the right to have the last word in all matters related to admission.



Medium of instruction

English is the primary medium of instruction in our school. However, Hindi is given importance as the local and national official language.

Removal from school

A child's place in school is subject to good behaviour and satisfactory work. The school expects its pupils to be obedient and courteous not only in the school but outside as well. Any objectionable conduct reported either inside or outside the school, is part of the pupils, then liable for disciplinary action. Repeated misconduct, cheating in examination or other offenses against honesty or morality will lead to the expulsion of Pupil. Repeated misconduct and non-cooperation from the parent is also a ground for expulsion from the school.

Academic year is divided into Two Term. There will be two Unit Tests, Half yearly Exam (September), Annual Exam (March). All dates will be displayed in the school website much in advance.

Details of the fee structure

The details of fees for the previous year, current year and the ensuing year are given below. No child will be permitted to begin a new term unless all arrears due on his / her account have been cleared in full before the commencement of the new term. The fees will be deposited in the bank according to the dates mentioned in the fee book, failing to do so, the fine will be charged accordingly.

The fee will be collected monthly in 12 instalments (UP self-financed school fixation act 2018, 3:3:a:(i)). You are requested to remit the fees before 20th of every month. Late fee charges will be applicable after the said date. Every pupil will pay fees of 12 months. No reduction of fee is made on account of summer and winter holidays or other vacations or temporary absence.

Class	Fees Head	Fees of Prev. Year 2020-21 In Rs.	Fees of current Year 2021-22 In Rs.	Fees of Ensuing year 2022-23 In Rs.
Nursery	Composite Tuition fees Exam fees	New Class	New Class	38520 1100
LKG-UKG	Composite Tuition fees Exam fees	36000 1300	36000 1000	38520 1100
Class I - II	Composite Tuition fees Exam fees	38040 1300	38040 1000	41040 1100
Class III-V	Composite Tuition fees Exam fees	38160 1300	38160 1000	41160 1100
Class VI-VII	Composite Tuition fees Exam fees	New Class	40320 1100	42720 1200
Class VIII	Composite Tuition fees Exam fees	New Class	New Class	43200 1200

There will be proportionate increment in the fees every year as per the UP Self-financed independent school (Fee Regulatory) Act 2018. Annual composite fee is an all-inclusive fee except exam fee. Calculated and approved by the UP Self-financed independent school Fee Regulatory Authorities.

Sports, co-curricular and extracurricular activities

The school believes in Holistic education. Along with academics, it equally emphasizes on activities like speech, Singing, Dancing, Craft, Drawing, Recitation, Fancy Dress, Debates, Essay Writing, Declamation, skit, Sports & Games etc. These activities are conducted throughout the year and the winners are awarded.

Student- space ratio and student - teacher ratio:

Our institution has adequate space per student as well as has adequate teachers for students which helps the teacher to focus on each and every student and have 2-way interaction between the two and makes sure to eliminate all hindrances to have an effective communication.

Salaries of the teaching staff:

The teachers are paid salary as per grade pay prescribed by the board and state government. The pay scale for school teachers is as follows-

Grade	Pay Band	Grade Pay	No. of Teachers
PRT	9300 – 34800	4200	53
Pre-Primary	5200 - 20200	2800	15
TGT/PGT	NA	NA	--

Apart from the above salary grades the teachers are given other benefits like provident fund, H.R.A ESIC, Gratuity and other terminal benefits commensurate with the best.

Major events being organized by the school throughout the academic year:

The school organizes Vidyarambh Ceremony, helper's Day, Environment Day, Annual Cultural Day, Annual Sports Day, Science, Art & Craft Exhibition, Republic Day, Independence Day, Teacher's Day, Gandhi Jayanti, Children's Day, Singing competition, various Inter school competitions and others events throughout the academic year.

Events organized for teacher training and Development:

Various Seminars are organized for the teachers on various topics like Managing Behavior Problems in Students, Accountancy workshop, OSM Trainings, phonics, phonetics drills, stress management, capacity building programme on Life Skill, Attitude Values and Health. These seminars help in developing communication skill that make teachers more effective in conducting effective session, developing effective facilitating skills.



SCHOOL UNIFORM

Kindergarten:-

Summer: White shirt with red check border, Red trouser for the boys and skirt for the girls. Red socks and Black shoes.

Winter: Grey pants and white shirt with red check border, Red sweater and red jacket, red socks and black shoes.

Class I and above:

Summer: Grey shirt Black with Grey strip trouser/skirt(for class 6 & above full length black trouser). Black with white strip tie, socks black with grey strip.

Winter: Grey full sleeve shirts with black and white strip borders. Grey woolen pants, V neck Red sweater, red blazer with red cap, red socks and black shoes.

P.T Dress: (Wednesday & Saturday)

House T- shirt, White Trouser/ Skirt and P.T. shoes.

Attention Parents/Guardians:

The school is a minority non-profit institution cannot indulge in commercial business like transportation, sale of books and sale of uniform.

School does not provide any kind of transport facility & will not have any liability in this regard.

The prescribed books and stationery are to be purchased from the open market as well as proper school uniform prescribed by the school.

“**Lead Kindly Light:** May this Divine light the source of all knowledge and wisdom, inspire and illumine the hearts and minds of all who enter the portals of this institution. May the Divine light guide and protect our children from all kinds of evils.





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